

Claremont Secondary PAC (CPAC) Minutes:

Tuesday, November 21, 2023

Claremont Secondary School Learning Commons—10 members attended

1. Territorial Acknowledgement

2. Approval of the Agenda

- Agenda was approved as presented.

Motion to approve Josie Pucci-Coco, seconded Kelly Perry – Approved

3. Approval of October Minutes

- A recap of the October 17, 2023 meeting was provided by Marian.

Motion to approve Jenny Eastman, seconded Carol Pesce – Approved

4. Administration Update – Aaron Buckham

- **School Plan Goal:** “To promote a culture of care and inclusivity for all students, especially those who are new to our building and those at the margins.” This is aligned with the District’s Strategic Plan and Goals.
- **Inquiry Questions Related to School Plan:**
- What are the most effective and lasting methods of dismantling racism that will work for our school, and how can we best engage in meaningful reconciliation?
- In what ways can we foster a school culture that focuses on acceptance, empathy and understanding?
- **Potential Fee Increase for CSI Programs:**
- Many of our CSI programs are struggling to make ends meet due to rising costs of transportation (use of bus, gas cost, driver cost, etc). We are proposing that all fees across the board are raised a grand total of \$50 for the year per student, or an extra \$5 per month. If approved, this will begin in school year 2024/25. Approval requires three PAC members to sign off on a district form before Aaron can ask the Board to approve the increase.

Motion that the PAC Executive supports the requested \$50 per student, per year CSI fee increase and that Don Mellinsg, Richard Anthony and Marian Greco sign the fee increase form. By Kelly Perry, seconded Josie Pucci-Coco – Approved

5. Co-Presidents Report – Marian Greco & Richard Anthony

- **Winter Staff Appreciation:** Wednesday, December 13, - 11:30am – 1:00pm (Learning Commons). Seeking parent participation – contribution of baked goods, fruit, drinks, etc. Sign-up sheet has gone out and reminder has gone out. More reminders to follow, including Instagram posts.

- **Additional Funding Requests:** Review & Voting. Additional funding requests as below presented by Aaron as they were missed in last month's budget discussion.
 - Pursuit of Excellence (for the year) - \$1950
 - YCI (Youth for Change and Inclusion Club, for the year) - \$1200
 - Science Dept Archaeological Guest Speaker (3 classes) - \$500
 - Robotics (adding in that the original request for \$2k was for class and for new club to promote female involvement) - requesting to fund the full \$2000

Motion to approve an additional \$4650 to the four above noted funding request by Jenny Eastman, seconded by Kelly Perry - Approved.

- **No PAC meeting in Dec**
- **Fundraising for next year:** discussion about using this year to plan strategies for next year, ways to increase parent involvement, ways to poll students about what they would like to see funded at the school.

6. Treasurer's Report - Don Mellings

- Donations from parent community came in, total of \$10,000 additional funds now available.
- Note that licenses for 50/50 draws now take ten weeks to process. Don will apply for two licenses two, one for March and one for June to allow grad committee to hold these draws.
- Account Balances:
 - Gaming Account: \$29,407.13
 - General Account: \$16, 637.73

Motion to approve Josie Pucci-Cocco, seconded Kelly Perry – Approved

7. COPACS Report

- No report at this time as COPACS meeting is this week.

Next Meeting - Tuesday, January 23, 2024 @ 7:00 pm

CPAC Executive

- Co-Presidents: Marian Greco & Richard Anthony
- Vice-President: Kelly Perry
- Treasurer: Don Mellings
- Secretary: Jennifer Magnusson
- COPACS Rep: Stacey Finer
- Grade 12 Liaison: Josie Pucci -Coco
- Members at Large: Carol Pesce, Jenny Eastman

Reminders

- Please remember to send in your Country Grocer receipts to the school as we receive a percentage back as gift cards to support school programs.

CLAREMONT PAC - Budget Requests - 2023-24

Available Available

Total available \$32,990.87

Updated: 2023-10-09				\$28,907.13	\$4,083.74		
Teacher/Department	Request	Request amount	Recommended	Gaming funds APPROVED	General funds APPROVED	Spent	Funds Allocated, not spent
CPAC	Staff Appreciation	\$ 500.00	\$ 500.00		\$ 500.00		\$ 500.00
CPAC	Dry-Grad start up	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			\$ 2,500.00
CPAC	Scholarships (4 X \$500)	\$ 2,000.00	\$ 2,000.00		\$ 2,000.00		\$ 2,000.00
CPAC	BCCPAC Membership	\$ 75.00	\$ 75.00	\$ 75.00			\$ 75.00
CPAC	Grad Carry Over from ROMSPAC		\$ 2,274.13		\$ 2,274.13		\$ 2,274.13
CPAC	Contingency \$ to not allocate	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00		\$ 5,000.00
CPAC	Admin misc	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ 409.11	\$ 590.89
CPAC	Parent Conferences - 2 to 3 per year			\$ -	\$ -		\$ -
English Creative Writing	Digital Media Tech	\$ 360.00	\$ 360.00	\$ 360.00			\$ 360.00
	Writes of Song	\$ 2,000.00	nil	\$ -	\$ -		\$ -
	Writing 12 Guest Speakers	\$ 600.00	\$ 600.00	\$ 600.00			\$ 600.00
English First Peoples	Authors and Guests	\$ 2,000.00	\$ 750.00	\$ 750.00			\$ 750.00
Social Studies	Field study to Home Lake Caves	\$ 1,500.00	\$ 500.00	\$ 500.00			\$ 500.00
Language	Artist Fee - Concert VOLO	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00			\$ 1,000.00
Inclusive Ed Dept	Hoki Stools	\$ 610.20	nil	\$ -	\$ -		\$ -
PHE	Life Jackets, Paddles	\$ 350.00	\$ 350.00	\$ 350.00			\$ 350.00
Athletics	Equipment and Sporting request	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00			\$ 2,000.00
	Hi Pod Cameras	\$ 1,500.00	nil	\$ -	\$ -		\$ -
	Track Spikes	\$ 383.94	nil	\$ -	\$ -		\$ -
	Tshirts for intramurals	\$ 800.00	\$ 400.00	\$ 400.00			\$ 400.00
Fine Arts	Grad ceremony	\$ 100.00	\$ 100.00	\$ 100.00			\$ 100.00
Dance Program	Training and Performance opportunities	\$ 4,740.00	\$ 2,500.00	\$ 2,500.00			\$ 2,500.00
Ridge Playhouse	Replace sound board	\$ 4,200.00	nil	\$ -	\$ -		\$ -
Music	Festivals	\$ 3,970.00	\$ 1,500.00	\$ 1,500.00			\$ 1,500.00
Computing	Waterloo Computing contest	\$ 105.00	\$ 105.00	\$ 105.00			\$ 105.00
Robotics	5 Electronics	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00			\$ 1,000.00
Breakfast Club	5 days a week	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00			\$ 1,000.00
Chess Club	Chess Sets	\$ 500.00	\$ 500.00	\$ 500.00			\$ 500.00
Gender & Sexuality	Pink shirts, buttons etc	\$ 130.68	\$ 130.68	\$ 130.68			\$ 130.68
Best Buddies	Crafts games and bus tickets	\$ 200.00	\$ 200.00	\$ 200.00			\$ 200.00
Math Club	Math Contests	\$ 2,175.00	\$ 2,175.00	\$ 2,175.00			\$ 2,175.00
Trivia Club	Fees and prizes	\$ 180.00	\$ 180.00	\$ 180.00			\$ 180.00
Courtyard Garden Club	Shed and Leaf Blower	\$ 600.00	nil	\$ -	\$ -		\$ -
Model UN Club		\$1,500	\$1,500	\$ 1,500.00			\$ 1,500.00
Pursuit of Excellence		\$1,950	\$1,950		1,950		
Youth for Change & Inclusion		\$1,200	\$1,200	\$ 1,200.00			
Science Department	Archaeological Guest Speaker	\$500	\$500		500		
Robotics	Promoting female participation	\$1,000	\$1,000		1,000		
							\$ -
							\$ -
Total Funds Requested		\$ 52,729.82	\$ 34,849.81	\$ 23,125.68	\$ 11,724.13	\$ 409.11	\$ 29,790.70

Budget (Available Funds) - Carry over + Gaming Grant	\$32,990.87
Funds forwarded to CPAC from ROMSPAC - Grad 2024	\$2,274.13
New Parent Donations 2023-24	\$ 10,440.00
Total available funds	\$ 45,705.00
Funds being allocated (Fall and Winter)	\$ 34,849.81
Remaining \$ for Spring Allocation/Other New Fall/Winter Requests	\$ 10,855.19
Unallocated Funds:	\$ 10,855.19

Current Bank Balances
20-Nov-23

Gaming Account	\$ 29,407.13
General Account	\$ 16,637.73

45,208.00 (1 outstanding cheque for \$500)
2023-10-09 (includes funds allocated to Grad from ROMSPAC)