



## MINUTES (DRAFT) – Claremont Parent Advisory Committee (CPAC)

January 23, 2024 – 7:00PM – 8:00PM

### 1. Welcome & Territorial Acknowledgement

**Call to order: 7:05**

### 2. Approval of agenda

*Motion to approve agenda by Jennifer M., seconded by Josie P-C.; approved*

### 3. Approval of last CPAC Minutes

A recap of the November 2023 meeting was provided by Richard Anthony.

*Motion to approve minutes by Jenny E., Josie P-C.; approved*

### 4. Administration Update

- Assessment week – New block system is going well; some folks in learning services were finding it hard to find scribes and readers for all students at once
- Course Information Evening – Thurs Feb 22, 5:00 – 8:30 pm; combined night for Meet the Teacher and Course Selection; Grade 8 parents come in early with counsellors and admin; offering a full-year competitive girls LaX next year!
- Vending Machines – Staff Committee hasn't met yet but the issue will be addressed; they do bring in money, but the contents aren't healthy enough and the contractor won't accommodate us; contractor loads the machine in order to make more money, not aligned with Healthy Schools; we are looking into running our own machines but there's a cost associated with that
- Future Anti-Racism Student Conferences – hasn't gotten ahold of Dr. G yet but will work on it; currently presenting at the tapestry conference for multiple districts;
- Daily News Update – *Andrea Martin coming back Jan 29!* Her husband is still not doing well – full time in hospital, but she will come back part time while he's there
- S.E.A.T. and the Accessible BC Act – Saanich Equitable Access Team (13-14 people from our district, half of which are parents) who are looking at all schools to increase accessibility and decrease barriers and impairments; changes will start in the next school year

### 5. Executive Updates:

#### a. *President's Report*

- Spring Budget – review of requests & voting in the Feb CPAC meeting; second round of budget discussions – new requests will be reviewed at next exec meeting and then discussed and decided on at the next CPAC meeting; need to allocate the rest of the \$
- Mental Health – speaker to be identified for Student Conferences; we are proactively doing a follow-up to the anti-racism talks from last year (maybe smaller student conferences) or perhaps a whole-school speaker to address mental health; exec will work on identifying speakers and bring recommendations to CPAC

- PAC Fundraiser – planning efforts to be coordinated for a fundraiser initiative in Fall 2024; October/November is the only way the funds will have an impact on the school year, so we need to plan this in the next few months; new PAC exec will just need to execute the plan in the fall
- Daily News, Bi-weekly Principal communication – feedback from parents that they want to hear from the school more often; this will be addressed by Andrea’s return; parent grad committee is asking for help getting messages out and those can be sent out quickly as needed

*b. Treasurer’s Report*

- Update on the budget
- If anyone knows that they won’t be spending funds that are allocated, please let us know
- New requests are due by the end of the week
- PAC may request some funds as well; we will work on getting those figures together by the next exec meeting

	Budget (Available Funds) - Carry over + Gaming Grant		\$32,990.87				
	Funds forwarded to CPAC from ROMSPAC - Grad 2024		\$2,274.13				
	New Parent Donations 2023-24	\$	10,440.00				
	Total available funds	\$	45,705.00				
	Funds being allocated (Fall and Winter)	\$	34,849.81				
	Remaining \$ for Spring Allocation/Other New Fall/Winter Requests	\$	10,855.19				
	Unallocated Funds:	\$	10,855.19				
Current Bank Balances	Gaming Account	\$	26,050.27		41,814.03		
22-Jan-24	General Account	\$	15,763.76			(includes funds allocated to Grad from ROMSPAC)	

CLAREMONT PAC - Budget Requests - 2023-24				Available	Available		
Updated:	1/22/2024			\$28,907.13	\$ 4,083.74		
Teacher/Department	Request	Request amount	Recommended	Gaming funds APPROVED	General funds APPROVED	Spent	Funds Allocated, not spent
CPAC	Staff Appreciation	\$ 500.00	\$ 500.00		\$ 500.00		\$ 500.00
CPAC	Dry-Grad start up	\$ 2,500.00	\$ 2,500.00	\$ 2,500.00			\$ 2,500.00
CPAC	Scholarships (4 X \$500)	\$ 2,000.00	\$ 2,000.00		\$ 2,000.00		\$ 2,000.00
CPAC	BCCPAC Membership	\$ 75.00	\$ 75.00	\$ 75.00			\$ 75.00
CPAC	Grad Carry Over from ROMSPAC		\$ 2,274.13		\$ 2,274.13		\$ 2,274.13
CPAC	Contingency \$ to not allocate	\$ 5,000.00	\$ 5,000.00	\$ 2,500.00	\$ 2,500.00		\$ 5,000.00
CPAC	Admin misc	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ 409.11	\$ 590.89
CPAC	Parent Conferences - 2 to 3 per year			\$ -	\$ -		\$ -
English Creative Writing	Digital Media Tech	\$ 360.00	\$ 360.00	\$ 360.00			\$ 360.00
	Writes of Song	\$ 2,000.00	nil	\$ -	\$ -		\$ -
	Writing 12 Guest Speakers	\$ 600.00	\$ 600.00	\$ 600.00			\$ 600.00
English First Peoples	Authors and Guests	\$ 2,000.00	\$ 750.00	\$ 750.00			\$ 750.00
Social Studies	Field study to Horne Lake Caves	\$ 1,500.00	\$ 500.00	\$ 500.00		\$ 500.00	\$ -
Language	Artist Fee - Concert VOLO	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00		\$ 1,000.00	\$ -
Inclusive Ed Dept	Hoki Stools	\$ 610.20	nil	\$ -	\$ -		\$ -
PHE	Life Jackets, Paddles	\$ 350.00	\$ 350.00	\$ 350.00			\$ 350.00
Athletics	Equipment and Sporting request	\$ 2,500.00	\$ 2,000.00	\$ 2,000.00		\$ 340.87	\$ 1,659.13
	Hi Pod Cameras	\$ 1,500.00	nil	\$ -	\$ -		\$ -
	Track Spikes	\$ 383.94	nil	\$ -	\$ -		\$ -
	Tshirts for intramurals	\$ 800.00	\$ 400.00	\$ 400.00			\$ 400.00
Fine Arts	Grad ceremony	\$ 100.00	\$ 100.00	\$ 100.00			\$ 100.00
Dance Program	Training and Performance opportunities	\$ 4,740.00	\$ 2,500.00	\$ 2,500.00			\$ 2,500.00
Ridge Playhouse	Replace sound board	\$ 4,200.00	nil	\$ -	\$ -		\$ -
Music	Festivals	\$ 3,970.00	\$ 1,500.00	\$ 1,500.00			\$ 1,500.00
Computing	Waterloo Computing contest	\$ 105.00	\$ 105.00	\$ 105.00			\$ 105.00
Robotics	5 Electronics	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00		\$ 966.18	\$ 33.82
Breakfast Club	5 days a week	\$ 3,000.00	\$ 1,000.00	\$ 1,000.00			\$ 1,000.00
Chess Club	Chess Sets	\$ 500.00	\$ 500.00	\$ 500.00			\$ 500.00
Gender & Sexuality	Pink shirts, buttons etc	\$ 130.68	\$ 130.68	\$ 130.68			\$ 130.68
Best Buddies	Crafts games and bus tickets	\$ 200.00	\$ 200.00	\$ 200.00			\$ 200.00
Math Club	Math Contests	\$ 2,175.00	\$ 2,175.00	\$ 2,175.00			\$ 2,175.00
Trivia Club	Fees and prizes	\$ 180.00	\$ 180.00	\$ 180.00		\$ 23.90	\$ 156.10
Courtyand Garden Club	Shed and Leaf Blower	\$ 600.00	nil	\$ -	\$ -		\$ -
Model UN Club		\$1,500	\$1,500	\$ 1,500.00			\$ 1,500.00
Pursuit of Excellence		\$1,950	\$1,950		\$ 1,950.00		
Youth for Change & Inclusion		\$1,200	\$1,200	\$ 1,200.00		\$ 25.91	
Science Department	Archaeological Guest Speaker	\$500	\$500		\$ 500.00	\$ 500.00	
Robotics	Promoting female participation	\$1,000	\$1,000		\$ 1,000.00		
							\$ -
							\$ -
Total Funds Requested		\$ 52,729.82	\$ 34,849.81	\$ 23,125.68	\$ 11,724.13	\$ 3,765.97	\$26,959.75

c. COPACS Representative

- [Summary of the recent highlights from the COPACS meeting in January](#)
- CPAC recently sent out communication on School Struggle Online Resources and invitation to submit nominations for awards
- Lots of info and opportunities; CPAC will comb through and prioritize what to share with our parent community
- [Childhood Unplugged](#) by Katherine Johnson Martinko would be a good thing to encourage parents to read/listen to in prep for the April 9 meeting – maybe CPAC could fund giving away a few copies to folks who come to the meeting and maybe give an overview or some reviews to engage them; will see if it’s applicable to HS students

## 6. Miscellaneous topics – open floor for questions from parents

- Marian would like to bring something up to COPAC: what do we do in a crisis? Especially with respect to communication to families in emergencies (for example, our recent snow storm); maybe we can get the district to think about this; Marian will send a write-up via email with specific examples and Stacy will share it with COPAC
- Stacy feels like maybe kids at the HS level are “walking around with empty buckets;” (from *Have You Filled A Bucket Today?: A Guide To Daily Happiness For Kids* by Carol McCloud); a lot of resource direction is going to issues such as racism and other compartmentalized situations and she’s wondering if we’re missing a mark by not teaching empathy more as a generalized value throughout society; are there resources out there for HS kids on this? Aaron talked about the school goal and action plan that contains acceptance and empathy; empathy is taught in a variety of ways and he’d be happy to talk about them; social media and phones are a part of this; Ontario just banned cell phones and the management team is still discussing doing this here to encourage face-to-face conversations
- We need to have a focus on recruiting members for the PAC; continue to send out notices to feeder communities to encourage people to join; desperately need a treasurer – maybe someone has a personal connection with a previous treasurer from one of the feeder schools? Marian will reach out to ROMSPAC; need to send out an announcement in the Daily News Update; we need to find people by May meeting; need to demystify the positions and expectations for people with no experience – can we put together a one-pager? Can we speak at the parent night? Perhaps the document exists or we can draft a new one; Jennifer will be happy to take a look
- We delivered a welcome back gift for Andrea Martin

## 7. Date of next meeting

**Next Meeting Tuesday, February 20, 2024 @ 7:00 pm**

## 8. Adjournment

*Motion to adjourn by Jenny E., seconded by Josie P-C.;*

**Adjourned: 8:08**

### Attendance

**In person:** Richard Anthony, Marian Greco, Josie Pucci-Cocco, Aaron Buckham, Jenny Eastman, Don Mellings, Carol Pesce

**Online:** Stacy Finer, Stewart Lt (Jennifer?)

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### Claremont Principal:

Aaron Buckham

### CPAC Exec Team:

Co-Presidents: Marian Greco & Richard Anthony

Vice-President: Kelly Perry

Secretary: Jennifer Magnusson

Treasurer: Don Mellings

COPACS Rep: Stacy Finer

Members at Large: Jenny Eastman, Josie Pucci-Cocco, Carol Pesce