



Dear Parents:

Welcome to the Pursuit of Excellence!

All of the information for the course can be found on the Claremont website under *Programs: Pursuit of Excellence*. The Course Outlines and Schedules of classes, for each grade, as well as our contact information, are located there.

All information will be sent through the website and the students will receive it via e-mail. If you would also like to receive e-mails, you can subscribe to our forum posts so that you can be aware of meeting date changes, field trips and other important information pertaining to the Pursuit of Excellence. Here is how you do that:

1. Go to the Claremont website: <http://claremont.sd63.bc.ca/>
2. Click on *Programs*.
3. Click on *Pursuit of Excellence*.
4. Go to *Forum Subscriptions* on the left hand side and click on *Send me forum posts by e-mail*.
5. Enter your e-mail address.
6. Click on *Subscribe to selected forums*.

You will now receive any posts sent out by the teachers. You may also subscribe to the forum posts for the grade that your child is enrolled in. These will include grade specific information as well as give you access to the grade website to keep up with your student's progress. Here is how to do that:

7. Go to the Claremont website: <http://claremont.sd63.bc.ca/>
8. Click on *Programs*.
9. Click on *Pursuit of Excellence*.
10. Click on the grade that your student is in.
11. Click on the red grade at the top.
12. Go to *Forum Subscriptions* on the left hand side and click on *Send me forum posts by e-mail*.
13. Enter your e-mail address.
14. Click on *Subscribe to selected forums*.

Marks will be posted online on each of the grade websites, but you will need to ask your child for his/her user name and password to see those. They are located on the left side under *Settings: Grades*.

We are excited about working with your child this year. Please do not hesitate to contact us if you have any comments, questions, or concerns. Our individual roles are located with our contact information, but if in doubt, send e-mails to Jill Marshall and they will be forwarded to the appropriate person. If your contact e-mail has changed, please make sure we are updated as well. Please sign and return the bottom of this letter with your child so that we can be sure that you have received it.

Sincerely,

Mrs. Jill Marshall  
Program Coordinator  
Grade 10 Teacher

Ms. Vickie Milne  
Grade 9 Teacher  
Field Trips

Ms. Stacey Sampson / Ms. Shannon Tong  
Grade 11/12 Teachers  
Duke of Edinburgh Facilitators

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- ✓ I have read and understood the Course Outline for my child's grade.
- ✓ I understand how to check my child's grades.
- ✓ I understand how to subscribe to the forum posts if I so choose.

Additional Comments: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parent Name: \_\_\_\_\_

Parent Signature: \_\_\_\_\_